

# **Part-Time Assistant Teaching Artist**

Creative Space Katy is seeking dynamic and passionate Teaching Artists to join our team for our new studio!

**This position is open for ongoing recruitment.**

**Please submit your resume along with an introduction letter (or video) and a statement of teaching philosophy to: [info@creativespacekaty.com](mailto:info@creativespacekaty.com) for consideration.**

Compensation: Starts at \$20/hr of instructional time and goes up DOE and seniority. Training and Optional Admin hours, including filling in at the front desk will be paid out at \$18/hr. Lead teaching in case of Teaching Artist absence will be paid at \$30/hr.

## **JOB DUTIES:**

Work underneath a teaching artist to assist with the following tasks:

- Implement Creative Space Katy-branded curricula through in-person and virtual classes/workshops/productions
- Maintain a safe, well-managed learning environment with clear expectations of students.
- Work closely with partners to achieve goals and learning outcomes.
- Attend mandatory training and demonstrate an openness to coaching and feedback.
- Represent Creative Space Katy in a professional and informed manner.

In addition to the duties listed above, the Creative Space Katy expects the following of each employee: adheres to theatre's policies and procedures; works in a safe manner; performs duties as workload necessitates; maintains a positive and respectful attitude; communicates regularly with supervisor about department issues; demonstrates efficient time management and prioritizes workload; demonstrates regular and consistent attendance and punctuality; meets department productivity standards; participates in Theatre events as needed or required; and completes other duties as assigned.

## **REQUIREMENTS (SKILLS and KNOWLEDGE):**

- Bachelor's degree in progress (or comparable training/professional experience) in at least one of the following disciplines: Dance, Music, Theatre or Theatre Education.
- Exceptional technique skills and/or lived experience in at least one of the following areas:
  - Acting – including direction, improvisation, classical, and physical theatre.
  - Dancing - Ballet, Tap, Jazz, and various styles of Musical Theatre Appreciation
  - Music - particularly voice. Music Direction, vocal coaching, and private lessons.
- Ability to work a varied, part-time schedule year-round as needed. Classes will be taught in semester or year-long format.
- Exhibits a positive attitude with good communication and interpersonal skills.
- Willingness to be mentored as a future teaching artist.

#### **PHYSICAL REQUIREMENTS/WORKING CONDITIONS:**

- Reliable transportation and the ability to travel to the studio in Katy Tx.
- Ability to lift and move 25 lbs.
- Typical hours are in the afternoons, after the school day, or on the weekends, with occasional training scheduled.
- Additional hours paid out at the admin rate may be available throughout the year on a first-come basis.

#### **BENEFITS AND PERKS:**

- Access to free studio/rehearsal space for your own projects when the studios are not otherwise in use.

Creative Space Katy is committed to providing reasonable accommodations for qualified individuals with disabilities and disabled veterans in our job application procedures.

*Creative Space Katy is an Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, sexual orientation, gender identity, veteran status or any other characteristic protected by applicable local, state, or federal law. We encourage people of all backgrounds to apply.*